

CONTINUUM SERVICES -- REAL ESTATE SERVICES
555 WEST 57TH STREET, SUITE 5-46, NEW YORK, NEW YORK 10019
Tel.: (212) 523-2752 Fax: (212) 523-5119 E-mail: RES_Park@chpnet.org

PARKING APPLICATION

NAME SS# EMPLOYEE #
HOME ADDRESS APT #
CITY STATE ZIP HOME TEL.
MOBILE NUMBER FAX NUMBER E-MAIL
BUSINESS ADDRESS: TEL:
DESIRED PARKING LOCATION:

EMPLOYMENT STATUS

TITLE: ATTENDING VOLUNTARY ATTENDING RESIDENT FELLOW
NURSE: (SHIFT) OTHER: (SPECIFY)
EMPLOYER: BIMC SLRHC LICH NYE&E OTHER AFILIATE (SPECIFY)
DATE OF HIRE: / / DEPT: LOCATION/FLOOR:
EXT. AT WORK: BEEPER NO:

VEHICLE INFORMATION

PRIMARY VEHICLE

MAKE/ MODEL COLOR YEAR
LICENSE PLATE NO. STATE

ALTERNATE VEHICLE

MAKE/ MODEL COLOR YEAR
LICENSE PLATE NO. STATE

My signature below acknowledges that I have read and agreed to the Terms and Conditions on the back of this application. I hereby authorize my employer Beth Israel Medical Center/ St. Luke's Roosevelt Hospital Center/ Long Island College Hospital to deduct my monthly parking fee of \$ from my salary. This authorization is to remain in effect until I relinquish parking and/or terminate my employment and/or association with the institution(s). I understand that parking privileges and its associated fees are not prorated for utilization of less than one (1) month. Should there be an increase in the above amount, I also authorize the additional amount to be deducted. It is understood that these parking privileges can be rescinded as the needs of the Medical Center(s) change. The Medical Center(s) are not responsible for theft or damage to any vehicle or its contents while parked in any of the facilities.

SIGNATURE: DATE:
DATE PARKING DESIRED: OR CONTINUING

Please return to Real Estate Services, 555 West 57th Street, Suite 5-46, New York, NY 10019 or fax to (212) 523-5119. Remember to include clear, legible and valid copies of your vehicle registration, driver's license and Hospital I.D. card.

STATUS: PERMANENT TEMPORARY TO TRANSFER EOP
FREQUENCY: ANNUAL BI-ANNUAL QUARTERLY MONTHLY* (payroll deductions or credit card)
PAYMENT: IFT CREDIT CARD* PAYROLL*
PAYROLL: BIMC SLRHC LICH NYE & E Other
SITE

(REAL ESTATE SERVICES USE ONLY)

PARKING LOCATION LEASE / TAG #
RATE: TAX: TOTAL:

TERMS AND CONDITIONS FOR HOSPITAL PARKING

Beth Israel Medical Center • Long Island College Hospital • St. Luke's Roosevelt Hospital Center

For Hospital Employees, Voluntary Attendings and others who are not Residential Tenants in Hospital Housing: **The hospital parking facilities are provided during your working hours only.** Storage of vehicles overnight or while on vacation is not permitted. Parking is limited to one (1) vehicle per applicant. Misuse of your parking arrangements will lead to termination of your parking account.

For Hospital Employees and others who are Residential Tenants in Hospital Housing, there may be a limited number of 24-hour parking spaces in a number of garages in the immediate neighborhood. However, if you are granted a housing assignment, you must arrange for parking independent of this office.

A. Enrollment - Parking is for your assigned location only and the space is to be utilized by only you. To become a monthly parking customer the following are required: a) Complete application; b) copy of your valid car registration(s); and c) a copy of your Hospital ID. These items must be received by the Real Estate Services Department at least ten (10) calendar days before the first (1st) of the month.

B. Cancellation - To cancel/transfer monthly parking account: 1. The applicant/parking customer must notify Real Estate Services in writing of pending employment termination or resignation. 2. A written cancellation/transfer request must be received by the Real Estate Services Department at least ten (10) Calendar days before the 1st of the month for SLRHC, BIMC, and LICH. 3. Any and all items given to the parking customer to allow them access to the parking lot/garage including access cards and hang tags must be returned in order to close their account.

C. Payment - All employees are required to pay through payroll deduction. Your signature on the application authorizes the hospital to deduct parking fees. This authorization remains in effect until you cancel monthly parking privileges and/or terminate employment. You are responsible for canceling your parking account and any charges that accrue due to late notification.

Voluntary Attending Physicians and others who do not possess a hospital ID number or do not wish to pay by payroll deduction must pay in advance, for the calendar year or any part thereof, in one payment upon submission of the parking application.

D. General – Monthly parking assignments are effective for periods of not less than one month and begin on the first day of the month only. Parking fees are not prorated for periods less than one month.

1. The parking tag/ sticker must be displayed (hung) on your rearview mirror at all times or you will be charged the daily rate. The tag is not transferable; it is for the use of the authorized parking applicant only. Misuse of your parking arrangements will lead to termination of your parking account.
2. Current monthly parking customers must update their application as requested or as information herein changes.
3. The Hospital is not responsible for articles left in the car. This includes removable radios, tapes, telephones, radar detectors and other removable devices. Every effort is made to avoid nicks and scratches on doors and bumpers, therefore, we will not be held liable for them.

E. Dual Site – Due to space limitations Physicians (**SLRHC only**) are provided dual site parking as follows:

1. Attending Physicians with administrative and clinical duties, who are monthly parking customers based at the St. Luke's site are provided dual site parking at the Roosevelt site for "Occasional" use during working hours only, as space permits, currently at no extra charge at the 515 Garage.
2. Attending Physicians who are monthly parking customers based at the Roosevelt site are provided dual site parking for "occasional" use, at the St. Luke's site during working hours only, as space permits, currently at no extra charge at either of the M.D. lots.

In order to obtain the dual site parking privilege you must:

- 1) Be an Attending Physician with administrative and clinical duties at both the St. Luke's and Roosevelt Hospital sites.
- 2) You must obtain a letter from your department Chairman requesting dual site privileges, which states why you should be provided dual site parking.

Your completed application along with your Chairman's statement would then be reviewed and you will be notified of the outcome.

My signature below acknowledges that I have read and agreed to the term and conditions.

Print Name

Signature

Date